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Blackpool Council

13 September 2023

To: Councillors Mrs Scott, Taylor and Williams

The above members are requested to attend the:

SHAREHOLDER COMMITTEE

Thursday, 21 September 2023 at 2.00 pm
in Conference Room 3A and 3B, Bickerstaffe House

A G E N D A

ADMISSION OF THE PUBLIC TO COMMITTEE MEETINGS

The Head of Democratic Governance has marked with an asterisk (*) those items where the Committee may need to consider whether the public should be excluded from the meeting as the items are likely to disclose exempt information.

The nature of the exempt information is shown in brackets after the item.

1 DECLARATIONS OF INTEREST

Members are asked to declare any interests in the items under consideration and in doing so state:

(1) the type of interest concerned either a

- (a) personal interest
- (b) prejudicial interest
- (c) disclosable pecuniary interest (DPI)

and

(2) the nature of the interest concerned

If any member requires advice on declarations of interests, they are advised to contact the Head of Democratic Governance in advance of the meeting.

* **2 MINUTES OF THE LAST MEETING HELD ON 5 SEPTEMBER 2023** (Pages 1 - 6)

To agree the minutes of the last meeting held on 5 September 2023 as a true and correct record.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **3 SHAREHOLDER UPDATE**

To receive a verbal update on the Council's wholly-owned companies provided by the Shareholder representatives.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **4 WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 4 2023/24** (Pages 7 - 14)

To report detailed information on the financial performance of each of the Council wholly-owned companies to the Shareholder Committee in line with decision EX26/2021.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **5 BLACKPOOL AIRPORT OPERATIONS LIMITED: FINANCIAL AND BUSINESS PERFORMANCE** (Pages 15 - 46)

To consider the update provided by the company on financial and business performance.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **6 BLACKPOOL WASTE SERVICES LIMITED KEY PERFORMANCE INDICATORS** (Pages 47 - 66)

To provide an update on the development and reporting of Key Performance Indicators relating to Blackpool Waste Services Limited (BWS).

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **7 BLACKPOOL WASTE SERVICES LIMITED FINANCIAL PERFORMANCE AND FORECAST OUTTURN** (Pages 67 - 72)

To provide an update on the financial performance and forecast year end outturn of Blackpool Waste Services Limited (BWS).

(This item contains commercially sensitive information which is exempt from publication

by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **8 BLACKPOOL WASTE SERVICES LIMITED: ANNUAL REPORT AND AUDIT REPORT** (Pages 73 - 118)

To consider the annual report and annual audit report of Blackpool Waste Services Limited.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

* **9 BLACKPOOL TRANSPORT SERVICES LIMITED: ANNUAL REPORT AND AUDIT REPORT** (Pages 119 - 186)

To consider the annual report and annual audit report of Blackpool Transport Services Limited.

(This item contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

10 DATE AND TIME OF NEXT MEETING

To note the date and time of the next meeting as Thursday 12 October 2023, commencing at 2.00pm.

Venue information:

Third floor meeting room (lift available), accessible toilets (ground floor), no-smoking building.

Other information:

For queries regarding this agenda please contact Sharon Davis, Scrutiny Manager, Tel: 01253 477213, e-mail sharon.davis@blackpool.gov.uk

Copies of agendas and minutes of Council and committee meetings are available on the Council's website at www.blackpool.gov.uk.

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Present:

Councillor Taylor (in the Chair)

Councillors

Mrs Scott Williams

In Attendance:

Lennox Beattie, Executive and Regulatory Support Manager
Lorraine Hurst, Head of Democratic Governance
Steve Thompson, Director of Resources

Kate Shane, Regional Director – Merlin Entertainments Blackpool
Kenny Mew, Operations Director, Merlin Entertainments

1 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

2 EXCLUSION OF THE PUBLIC

The Shareholder Committee agreed that under Section 100A of the Local Government Act 1972, the public be excluded from the meeting during consideration of item 2 'Minutes of the last meeting held on 13 July 2023' (restricted minutes only) and Item 3 'Merlin Entertainments Blackpool Update' on the grounds that they would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

3 MINUTES OF THE LAST MEETING HELD ON 13 JULY 2023

(The press and public were excluded from the consideration of the restricted minute part of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

The Committee considered the minutes of the last meeting held on 13 July 2023, noting that there was a public and restricted version.

The Committee agreed the minutes of the meeting as a true and correct record.

4 MERLIN ENTERTAINMENTS BLACKPOOL UPDATE

The Shareholder Committee received an update on the work of Merlin Entertainments Blackpool. Ms Kate Shane, Regional Director, Merlin Entertainments Limited presented the updated accompanied by Mr Kenny Mew, Operations Director. The update included details of the Merlin Blackpool Vision and Performance, Financial Performance, Evolution of Product to date, Health, Safety and Security, Guest Feedback, Marketing, Staff, Product in general, Community Engagement, Resort Engagement and the timeline for future

MINUTES OF SHAREHOLDER COMMITTEE MEETING - TUESDAY, 5 SEPTEMBER 2023

growth.

The Committee noted the update provided.

5 DATE OF NEXT MEETING

To note the date of next meeting as the 21 September 2023.

Chairman

(The meeting ended at 4.10 pm)

Any queries regarding these minutes, please contact:
Lennox Beattie, Executive and Regulatory Manager,
Tel: 01253 477157
E-mail: lennox.beattie@blackpool.gov.uk

Report to:	SHAREHOLDER COMMITTEE
Relevant Officer:	Steve Thompson, Director of Resources
Relevant Cabinet Member:	Councillor Ivan Taylor, Deputy Leader of the Council and Cabinet Member for Partnerships and Performance
Date of Meeting:	21 September 2023

WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 4 2023/24

1.0 Purpose of the report:

- 1.1 To report detailed information on the financial performance of each of the Council wholly-owned companies to the Shareholder Committee in line with decision EX26/2021.

2.0 Recommendation(s):

- 2.1 For the Shareholder Committee to consider and receive the report and to provide any feedback/ comments, as appropriate.

3.0 Reasons for recommendation(s):

- 3.1 To ensure financial performance of the Council's wholly-owned companies is kept under timely review by members.

- 3.2 Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

- 3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered:

None.

5.0 Council Priority:

- 5.1 The relevant Council Priority is: "The economy: Maximising growth and opportunity across Blackpool".

6.0 Background Information

6.1 The detailed report and its appendices are attached to this covering report.

6.2 Does the information submitted include any exempt information? Yes

The appendices attached to this report contain commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

7.0 List of Appendices:

Appendix 4(a): Financial Monitoring Report (exempt from publication).
Appendix 4(b): Overview (exempt from publication).

8.0 Financial considerations:

8.1 See appendices (exempt from publication).

9.0 Legal considerations:

9.1 None.

10.0 Risk management considerations:

10.1 Impact of financial performance against approved Revenue budgets and upon Council reserves and balances.

11.0 Equalities considerations and the impact of this decision for our children and young people:

11.1 An Equalities Impact Assessment was produced as a part of the budget-setting process and remains relevant.

12.0 Sustainability, climate change and environmental considerations:

12.1 None directly from this report.

13.0 Internal/ External Consultation undertaken:

13.1 None.

14.0 Background papers:

14.1 None.

15.0 Key decision information:

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? N/A

15.4 If **yes**, please describe the reason for urgency:

16.0 Call-in information:

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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Report to:	SHAREHOLDER COMMITTEE
Relevant Company Representative:	Mr Steve Peters, Managing Director, Blackpool Airport Operations Limited
Relevant Cabinet Member:	Councillor Ivan Taylor, Cabinet Member for Partnerships and Performance
Date of meeting	21 September 2023

BLACKPOOL AIRPORT OPERATIONS LIMITED: FINANCIAL AND BUSINESS PERFORMANCE

1.0 Purpose of the report

1.1 To consider the update provided by the company on financial and business performance.

2.0 Recommendation(s)

2.1 To review the information provided and identify any areas of concern.

3.0 Reason for recommendation(s)

3.1 To ensure the Shareholder has oversight of the Company.

3.2 Is the recommendation contrary to a plan or strategy approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered

4.1 None.

5.0 Council priority

5.1 The relevant Council priority is:

- The economy: Maximising growth and opportunity across Blackpool
- Communities: Creating stronger communities and increasing resilience.

6.0 Background and key information

6.1 Attached to this covering report is an overview of the financial and business performance of the Company (exempt from publication) and areas of significant change, progress or development.

Mr Steve Peters, Managing Director will provide a verbal update at the meeting on August data as well as a brief overview on (a) HR matters (b) Operational and Safety matters and (c) Security matters.

6.2 Does the information submitted include any exempt information? Yes

The appendices to this report contain commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

7.0 List of appendices

7.1 Appendix 8(a) BAOL presentation

7.2 Appendix 8(b) CRM data

8.0 Financial considerations

8.1 As contained within the appendices.

9.0 Legal considerations

9.1 None associated with this report.

10.0 Risk management considerations

10.1 As contained within the appendices.

11.0 Equalities considerations and the impact of this decision for our children and young people

11.1 As contained within the appendices.

12.0 Sustainability, climate change and environmental considerations

12.1 As contained within the appendices.

13.0 Internal/external consultation undertaken

13.1 None associated with this report.

14.0 Background papers

14.1 None.

15.0 Key decision information

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? No

15.4 If **yes**, please describe the reason for urgency:

16.0 Call-in information

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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Report to:	SHAREHOLDER COMMITTEE
Relevant Company Representative:	Mr John Hawkin, Managing Director, Blackpool Waste Services Limited
Relevant Cabinet Member:	Councillor Ivan Taylor, Cabinet Member for Partnerships and Performance
Date of meeting	21 September 2023

BLACKPOOL WASTE SERVICES LIMITED ANNUAL REPORT AND ANNUAL AUDIT REPORT

1.0 Purpose of the report

1.1 To consider the annual report and annual audit report of Blackpool Waste Services Limited.

2.0 Recommendation(s)

2.1 To note the annual report and annual audit report of Blackpool Waste Services Limited and identify any areas of concern.

3.0 Reason for recommendation(s)

3.1 To ensure the Shareholder has oversight of the annual reports of the Company.

3.2 Is the recommendation contrary to a plan or strategy approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered

4.1 None.

5.0 Council priority

5.1 The relevant Council priority is:

- The economy: Maximising growth and opportunity across Blackpool
- Communities: Creating stronger communities and increasing resilience.

6.0 Background and key information

6.1 The annual report and annual audit report of the Company are attached as appendices for the Committee's consideration.

6.2 Does the information submitted include any exempt information? Yes

The appendices to this report contain commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

7.0 List of appendices

7.1 Appendix 8(a) Annual Report and Audit Report (exempt from publication)

7.2 Appendix 1 Audit Committee Terms of Reference (exempt from publication)

8.0 Financial considerations

8.1 As contained within the appendices.

9.0 Legal considerations

9.1 None associated with this report.

10.0 Risk management considerations

10.1 As contained within the appendices.

11.0 Equalities considerations and the impact of this decision for our children and young people

11.1 As contained within the appendices.

12.0 Sustainability, climate change and environmental considerations

12.1 As contained within the appendices.

13.0 Internal/external consultation undertaken

13.1 None associated with this report.

14.0 Background papers

14.1 None.

15.0 Key decision information

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? No

15.4 If **yes**, please describe the reason for urgency:

16.0 Call-in information

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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Report to:	SHAREHOLDER COMMITTEE
Relevant Company Representative:	Ms Jane Cole, Managing Director, Blackpool Transport Services Limited
Relevant Cabinet Member:	Councillor Ivan Taylor, Cabinet Member for Partnerships and Performance
Date of meeting	21 September 2023

BLACKPOOL TRANSPORT SERVICES LIMITED ANNUAL REPORT AND ANNUAL AUDIT REPORT

1.0 Purpose of the report

1.1 To consider the annual report and annual audit report of Blackpool Transport Services Limited

2.0 Recommendation(s)

2.1 To note the annual report and annual audit report of Blackpool Transport Services Limited and identify any areas of concern.

3.0 Reason for recommendation(s)

3.1 To ensure the Shareholder has oversight of the annual reports of the Company.

3.2 Is the recommendation contrary to a plan or strategy approved by the Council? No

3.3 Is the recommendation in accordance with the Council's approved budget? Yes

4.0 Other alternative options to be considered

4.1 None.

5.0 Council priority

5.1 The relevant Council priority is:

- The economy: Maximising growth and opportunity across Blackpool
- Communities: Creating stronger communities and increasing resilience.

6.0 Background and key information

6.1 The annual report and annual audit report of the Company are attached as appendices for the Committee's consideration.

6.2 Does the information submitted include any exempt information? Yes

The appendix to this report contains commercially sensitive information which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

7.0 List of appendices

7.1 Appendix 9(a) Annual Report and Annual Audit Report (exempt from publication)

8.0 Financial considerations

8.1 As contained within the appendices.

9.0 Legal considerations

9.1 None associated with this report.

10.0 Risk management considerations

10.1 As contained within the appendices.

11.0 Equalities considerations and the impact of this decision for our children and young people

11.1 As contained within the appendices.

12.0 Sustainability, climate change and environmental considerations

12.1 As contained within the appendices.

13.0 Internal/external consultation undertaken

13.1 None associated with this report.

14.0 Background papers

14.1 None.

15.0 Key decision information

15.1 Is this a key decision? No

15.2 If so, Forward Plan reference number:

15.3 If a key decision, is the decision required in less than five days? No

15.4 If **yes**, please describe the reason for urgency:

16.0 Call-in information

16.1 Are there any grounds for urgency, which would cause this decision to be exempt from the call-in process? No

16.2 If **yes**, please give reason:

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